

Annual Report for *(insert Chapter name)*

Criteria for President Award For Unit Leadership 2011-12

These guidelines were developed to assist unit leaders in working effectively with members of their units. Please put a check mark next to the number of points if your unit was able to complete this task. Units who have earned at least 80% of the points will receive the President’s award for your unit. FCEC presents the President’s Award annually to recognize CEC units in the state for actions that support the mission and Goals of the Council For Exceptional Children.

Please check the ones your unit completed

Collegiality and Networking Activities –

- 1. Send a unit board member to the Annual Leadership Institute..... 5 ___
- 2. Communicate with Regional Representative..... 2 ___
- 3. Conduct one of the following activities host:1) a state board meeting or conference, 2) an event at a meeting or conference, 3) joint meeting with another CEC unit, 4) joint meeting with FSCEC unit 5 ___
- 4. Link with other community agencies/organizations for activities..... 3 ___
- 5. Disseminate state award, mini-grant, and scholarship information in your district..... 4 ___
- 6. Nominate a student for the “Yes I Can” award 2 ___
- 7. Nominate member for Marjorie Crick, Jack Lamb, or Landis Stetler Awards..... 5 ___

Grass Roots Advocacy Activities

- 8. Conduct activities that facilitate awareness of exceptional students During the state Exceptional Student Education Awareness week 3 ___
- 9. Participate in the Children and Youth Advocacy Network (CAN) to forward federal legislative and policy information to our members..... 5 ___
- 10. Submit a success story for the Annual CEC Budget Book distributed on Capital Hill..... 2 ___
- 11. Have chapter representative(s) attend the Coalition for the Education of Exceptional Students (CEES) legislative training in Tallahassee..... 5 ___
- 12. Provide a unit donation to support CEES 5 ___

Professional Development Activities

- 13. Organize professional development activities for members..... 4 ___
- 14. Attend the Representative Assembly meeting at the state conference... 5 ___
- 15. Disseminate FCEC conference materials in your district 3 ___
- 16. Attend the International CEC conference..... 2 ___

Communication Activities

- 17. Submit articles for the state newsletter..... 5 ___
- 18. Submit reports of officers to the FCEC President by due date 5 ___
- 19. Submit required assurances and annual report of activities to FCEC President by due date..... 5 ___
- 20. Evidence of plan to recruit/retain members through personal contacts 3 ___
- 21. Attend chapter/unit president’s meeting at state conference..... 3 ___
- 22. Submit constitution and bylaws to state secretary..... 2 ___

On a separate page, please submit a short annual report of your chapter activities and accomplishments.

You may use the following format:

A. Describe your most satisfying service project.

B. Describe your best program.

C. Narrate a fund raising activity.

D. Describe the way in which your chapter encourages leadership.

Complete and return by September 15, 2012 to:

**Paula Evans
2158 Lakewood Drive
Nokomis, FL 34275**

Or email a copy to cec.paula@gmail.com